
San Bernardino Community College District
Administrative Procedure
Chapter 7 – Human Resources

AP 7600 DISTRICT POLICE DEPARTMENT

The Chancellor is delegated the responsibility to establish minimum qualifications of employment for the Chief of Police including but not limited to the conditions contained in BP 7600 titled District Police Department.

Every member of the police department first employed by the District before July 1, 1999 must, in order to retain his/her employment, meet the requirements of Education Code Section 72330.2, including but not limited to:

- Submission of one copy of his/her fingerprints which shall be forwarded to the Federal Bureau of Investigation
- A determination that the employee is not a person prohibited from employment by a California community college district, and
- If the employee is required to carry a firearm, is not a person prohibited from possessing a firearm.

Every member of the college police shall be supplied with, and authorized to wear, a badge bearing the words “San Bernardino Community College District Police Department.” Every member of the District Police Department shall be issued a suitable identification card.

Salaries for District Police Department employees shall be established after appropriate negotiations with their exclusive representative. If no such unit is established, salaries shall be recommended by the Vice Chancellor of HR.

The Chancellor in cooperation with the Chief of Police, shall issue such other regulations as may be necessary for the administration of the District Police Department.

- Schedules and shifts
- Call back procedures
- Weapons practices, especially drawing weapons
- Use of vehicles
- Pursuit practices
- Discipline procedures
- Training

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The District Police Department shall cooperate with local law enforcement in accordance with an agreement to be entered into in accordance with the requirements of Education Code Section 67381. The agreement shall address, but not be limited to, the following:

- Operational responsibilities for investigations of the following violent crimes: willful homicide, forcible rape, robbery, aggravated assault
- Geographical boundaries of the operational responsibilities
- Mutual aid procedures

References: Education Code Section 72330;
Government Code Sections 3300 et seq.

Approved: 12/10/16

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